

Renter must have General Liability Insurance in the amount of \$1,000,000 naming the City of Albuquerque as additional insured. Renter must present a Certificate of Insurance to the KiMo no later than 10 working days before move in.

TICKET PRICES: General Admission: \_\_\_\_\_ Reserved: \_\_\_\_\_  
Adults: \$ \_\_\_\_\_ Children: \$ \_\_\_\_\_ Senior: \$ \_\_\_\_\_ Students \$ \_\_\_\_\_  
Group Rates: \$ \_\_\_\_\_

You have the option of taking 200 M-type tickets, do you wish to exercise that option, yes \_\_\_\_\_ no \_\_\_\_\_  
Where will your M-type tickets be sold: \_\_\_\_\_

Who will be your ticket seller night of show? \_\_\_\_\_. (Person should sell tickets an hour before show and fifteen to thirty minutes after show starts). Permittee must provide own bank for day of show.

Will you provide your own ushers? (A minimum of eight (8) ushers required, no one under the age of 18)

Yes \_\_\_\_\_ No \_\_\_\_\_

If no, the ushers will cost you Sixty-five dollars (\$65.00) per performance, paid directly to head usher.

Who will be your Front of House Manager? \_\_\_\_\_.  
Front of House Manager is to be in the lobby during the entire performance.

Will there be an Intermission: \_\_\_\_\_ If so when and how long: \_\_\_\_\_

What kind of advertising do you plan for your production? (All advertisements must include name and phone number for the ticketing agent and the KiMo Theatre.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will your production have actors under the age of 18? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, they must be properly supervised at all times they are in the theatre.

Will you be video taping or recording the performance? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what kind of hook-up will you require? \_\_\_\_\_

Will your production include any kind of Special Effects? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please give a complete description of what they are. (Some special effects, anything with a flame, may require a permit from the Fire Marshall)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All Special Effects must be approved in advance by KiMo Technical Manager.

List KiMo rental equipment needed (ie: follow spot, dance floor, etc.)  
\_\_\_\_\_  
\_\_\_\_\_